

The regular meeting of the Richfield Town Board was held on Monday, January 15, 2018, at the Richfield Town Hall. The meeting was called to order at 7:00 PM by Supervisor Palumbo. Other board members in attendance were Frigault, K. Seamon, and R. Seamon.

Motion to pay all claims with three signatures by Palumbo, second by K. Seamon. Frigault-yes  
K. Seamon – yes, R. Seamon – yes, Palumbo – yes.

A General	\$ 5,449.74
B General	\$ 6,058.50
DA Highway	\$ 10,865.99
SF Payments on Fire Contract	\$ 52,385.00
SL Street Lighting	\$ <u>84.81</u>
Total	\$ 74,844.04

Motion by K. Seamon, second by R. Seamon to accept organizational minutes of the January 2, 2018. Frigault- yes, K. Seamon – yes, R. Seamon – yes, Palumbo – yes.

Highway Superintendent Proctor reports that the Ann Street Bridge was opened on January 5, 2018, after the DOT sent an email confirmation to open the bridge. Expenditures need to be signed by the board.

The windows in the garage are finished. Two doors were replaced; the trim work still needs to be finished. One door had to be reordered because the window size was wrong.

#### RESOLUTION NO. 1 OF THE YEAR 2018

Motion by Palumbo, second K.Seamom to accept the county proposal of the 2018 Snow and Ice Contract. Frigault-yes, K.Seamon-yes, R.Seamon- yes, Palumbo –yes.

Planning Board Chairman Don Urtz recaps the second public hearing that was held on January 12, 2018, regarding Center State Propane. Urtz explains a second public hearing was held because the public should have had a chance to review the SEQR prior to the first public hearing. Urtz says they have 45 days to vote on Center Sate Propane’s proposal.

#### Old Business:

Supervisor Palumbo introduces Attorney Michelle Kennedy, who has giving the town a quote for legal services.

Attorney Kennedy has served as municipal attorney for seven years. She currently represents the Town of Otsego, Milford, Springfield, Village of Lawrence, and Sharron Springs.

Mrs. Kennedy offered to credit the town the current attorney fee, if they would like to move forward with her services.

-Supervisor Palumbo would like to review the various options.

-Board member Frigault spoke with four attorneys to find the proper representation for the Town of Richfield. Mrs. Kennedy is the best fit for our current budget.

Supervisor Palumbo- "We are going to appoint without a finalized agreement?"

Board member Frigault – "We know what her terms are. She has offered to work within our budget, or she has offered to work for \$90 an hour for litigation and on an as needed bases, and she bills us no more than \$300 a month."

-Supervisor Palumbo would like to take more time to look into the matter, and perhaps schedule a special meeting, so the board can come up with something they feel is acceptable. He would also like Board Member Eckler to be involved in the decision. Palumbo would like a writing agreement before a decision is made.

The Board discussed issues with the current contract with Attorney Merzig.

Motion by Frigault to give Attorney Merzig a 30 day notice that he is no longer the town's attorney, Second by K-Seamon, Frigault-yes, K-Seamon-yes, R. Seamon- yes, Palumbo- no

Motion by Frigault to appoint Michelle Kennedy as the new town attorney, conditioned by the receipt of an acceptable engagement agreement, provided by Mrs. Kennedy laying out her terms and conditions. Second by R.Seamon, Frigault-yes, K. Seamon-yes, R. Seamon-yes, Palumbo - no

Board member Frigault would like a thank you letter sent to Attorney Merzig for his years of service, and a notification that we elected to choose other counsel.

Board member R. Seamon proposes a resolution to extend the speed limit reduction for all of County Highway 25. The board reviews the proposal and makes revisions. They will revisit the issue at the next meeting.

Board of Assessment member, Rich Lorenzo's term ended in September. He will not rejoin the Board of Assessment Review. After running an ad, there was no response of interested in the position. Jane Feisthamel has agreed to say on the board. This leaves only two members on the board. The board cannot operate with only two members. Supervisor Palumbo asks anyone who is interested in being on The Board of Assessment to send a letter to the town.

#### New Business

The snow removal budget line has gone over budget. Budget lines cannot be negative; funds need to be moved to keep from going over budget.

Motion by Palumbo to move \$200.00 to account DA 5142.1 from account DA5142.4, Second by K.Seamon. Frigault-yes, K.Seamon-yes, R. Seamon-yes, Palumbo-yes.

The New York Court of Administration requests an audit of the Justice be done by the Town Board. The audit needs to be completed by March 1, 2018. Two Board members are needed to do the reviews. Supervisor Palumbo received an email for Judge Marzeski stating that his books are ready for review. Board member K.Seamon and Frigault will schedule with the Justice to perform the review.

Board Member R. Seamon would like review all existing contracts.

Supervisor Palumbo states we have a franchise agreement with the cable company that is up in a few years.

Board Member R. Seamon asks if all of the town's bank accounts are federally insured.

Palumbo- yes, they are covered by the collateralized accounts.

#### Old Business-Comprehensive Plan

Supervisor Palumbo does not want to add further wording to the Comprehensive Plan that would bind us more than having a comprehensive plan might.

K. Seamon suggests eliminating the last paragraph of the resolution.

Frigault states that the Comprehensive Plan is a fluid plan, it doesn't mean what we approve is going to be the Comprehensive Plan forever, it will give this board and future boards all the flexibility it needs to keep listening to the residence and making adjustments.

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The board discusses the forming of the subcommittees with Comprehensive Plan Chairman Dan Sullivan. Sullivan states that the enrollment of the subcommittee was never closed, but it cannot be a large group of people. It needs to be five to six people.

Supervisor Palumbo opens the floor for public comment.

Nick Palevsky- see attachment 1

Cindy Klemm- Has concerns about the Comprehensive Plan and the emphasis on grants

Bill Klemm- Has issues with the zoning committee

Don Urtz- suggests that a new subcommittee should be composed of new and old members

#### RESOLUTION NO. 2 OF THE YEAR 2018

Motion by K. Seamon to adopt the Town of Richfield and Village of Richfield Springs Joint Comprehensive Plan, Second by Palumbo, Frigault-yes, K.Seamon-yes, R. Seamon-yes, Palumbo-yes.

Motion to adjourn by Palumbo at 9:15 pm, Second by R. Seamon. Frigault-yes, K. Seamon-yes, R. Seamon-yes, Palumbo-yes

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Maggie Young, Clerk

